

# SS-1

**SECRETARIAL STANDARD  
ON  
MEETINGS OF THE BOARD OF DIRECTORS**  
[Issued under Section 118(10) of the Companies Act, 2013]  
(Revised version effective from 1<sup>st</sup> April, 2024)



**Price Rs. 70/- (Excluding Postage)**

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### **About the Book**

Section 118(10) of the Companies Act, 2013 requires every company to observe Secretarial Standards with respect to General and Board Meetings specified by the Institute of Company Secretaries of India (ICSI) and approved as such by the Central Government.

The Secretarial Standard on Meetings of the Board of Directors (SS-1) issued by the ICSI under Section 118(10) of the Companies Act, 2013 was first made applicable w.e.f. 1<sup>st</sup> July, 2015. It was then revised by the ICSI and approved by the Central Government in June 2017. The revised SS-1 was made applicable w.e.f. 1<sup>st</sup> October, 2017.

Since then, the SS-1 has been further revised by the ICSI and approved by the Central Government under Section 118(10) of the Companies Act, 2013 and the latest revised version of SS-1 will be applicable from 1<sup>st</sup> April, 2024.